



UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT
AGÊNCIA NORTE-AMERICANA PARA O DESENVOLVIMENTO INTERNACIONAL



USAID/BRASIL

RUA MELVIN JONES N.º 5 - RIO DE JANEIRO - TEL.: 31-5820

September 12, 1968

Mr. Louis P. Goelz
Principal Officer
American Consulate
Belém - Pará

Dear Mr. Goelz:

This will reply to your letters of July 18 and August 6 regarding accounting procedures used by the Aliança Mirim Committee, plaques which are to be attached to buildings constructed or equipment purchased with Aliança Mirim funds and use of the NCr\$40.000,00 to finance only smaller projects, leaving the larger ones (NCr\$4.000,00 and above) for committee consideration.

We are very pleased to send you 20 Aliança para o Progresso plaques which should be prominently displayed in facilities constructed or equipment purchased with Aliança Mirim funds. We distribute a plaque at the time that the donation is made and we expect the plaque to be displayed as long as the facilities or equipment are in use.

We view the NCr\$40.000,00 allocation as a special fund which you could use for impact purposes along the general lines and criteria of the Aliança Mirim. Since we hope to see Aliança Mirim activities in the Amazon Region in addition to that made possible by the allocation, we concur in your suggestion that the larger requests continue to be sent to Aliança Mirim for analysis and approval or rejection. It is our thought, however, that within the time limits established in our letter of June 28, 1968, you would have little or no trouble in locating projects which would utilize all of the funds provided. If you prepare reports on the approved projects, we would appreciate receiving a few copies.

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Regarding your request for a sample of the type of accounting procedure we use to keep track of funds, the majority of these reports are too bulky to be effectively reproduced. In the case of materials, we require the applicant to submit a binded report with receipts and dates, detailing expenditures, dates, amounts and purposes of expenditures. For purchases of equipment we request a copy of the purchase orders and receipts.* We expect also a report on project progress and the success of project implementation. The financial report should be submitted immediately after disbursement of the funds and the progress report within six months after inauguration of the project.

I hope these scant details will assist your efforts to expand and implement projects in your consular district. If I can be of any further assistance to you in this matter, please do not hesitate to write.

Sincerely yours,

Gerald F. Gower

Gerald F. Gower
Acting Chairman
Aliança Mirim Committee

* Lou: Gussie is referring Hsue to the accounting we require of a recipient of Aliança Mirim funds. As we discussed on Sept. 12, the USAID requires from you only a simple listing of each approved project, the amount approved, and the date of the check. No additional vouchers are required to be transmitted by you to Rio for accounting purposes. We would like to have a narrative report on each project on the purpose and accomplishments of the project and copies of any publicity the project has received.
Jing