

OPERATIONS MEMORANDUM

TO: Administrative Officer,
 Amembassy, Rio de Janeiro

DATE: November 14, 1967

FROM: Amconsulate, Belem

SUBJECT: Christmas Gratuities

REF: Emb Memorandum of November 1, 1967 and previous

Attached is the Consulate's list of especially important contacts to whom we must give Christmas gifts. Although the list is almost identical to last year's we have cut the number of presentations from 86 to 64. This is as far back as we can safely cut the list.

Our total requirements by category are:

Whiskey:	22 bottles	30
Perfume:	11 bottles	15
Cigarettes:	31 cartons	40
Cash:	NCr\$64.00	150

The perfume is best procured locally. Best estimates are that it will cost about NCr\$6.00 per bottle this year on the open market. The Embassy is therefore requested to authorize the post to disburse the sum of NCr\$130.00 (cash and perfume) for Christmas gratuities. An additional sum for transport of whiskey and cigarettes to Belem will also have to be allotted.

The post will appreciate receiving these items as soon as possible.

Enclosure:
 List of Christmas Gratuities

ALopes:FWeinmann:LGoelz

LPGoelz