5.D. At the expiration of the term of office, of any office-holder, he shall turn over to his successor all money, property, papers, records and books of the Greater Boston (Mass) Labor Council, AFL-CIO entrusted to him.

5.E. Each delegate shall be entitled to cast one (1) vote in the election. For an accredited alternate to be eligible to vote in an election, a communication must be submitted prior to election to the Executive Secretary-Treasurer on organization letterhead, with seal, naming the alternate and the delegate that the alternate is replacing.

ARTICLE V

DUTIES OF OFFICERS

SECTION 1. The President shall preside at all meetings of the Greater Boston (Mass) Labor Council, AFL-CIO and preserve order during its deliberations, appoint the Sergeant-at-Arms and all committees not otherwise provided for, and transact other business as may or might pertain to his office. He shall be ex-officio a member of all committees. He shall countersign all checks on the bank for the withdrawal of funds.

SECTION 2. The Vice President shall assist the President and shall perform the duties of the President in case of the absence or resignation of that officer, and he shall also discharge the duties of the chair when called upon by the President.

SECTION 3.A. The Executive Secretary-Treasurer shall keep a correct record of the proceeding of the meetings in a book provided for that purpose, and carry on all correspondence and attest all orders signed by the President. He shall be secretary of the Executive Board and keep on file matters of interest which concern the Labor Movement. He shall perform such other duties as the Constitution may impose upon him, and he shall be under supervision and direction of the Executive Board. He shall maintain office hours at headquarters, as determined by the Executive Board, to transact business. He shall receive such compensation as voted by the Executive Board and approved by the membership.

3.B. It shall be his duty to visit any and all branches of labor when requested by the proper authorities, and assist in organizing any branch of industry that is unorganized and assist in strengthening those already organized and endeavor to assure affiliation of all eligible Unions.

3.C. He shall receive all monies of the Greater Boston (Mass) Labor Council, AFL-CIO and keep an accurate account of same. He shall make semi-annual reports embodying the indebtedness to the Greater Boston (Mass) Labor Council, AFL-CIO, if any, of each affiliated organization on the last regular meeting in April and October. He shall notify any organization three (3) months in arrears and if at the next meeting the delinquent organization is not in good standing he shall inform the meeting such organization is suspended. He shall make no disbursements unless authorized by the Greater Boston (Mass) Labor Council, AFL-CIO. He shall sign all checks for withdrawal of funds, but shall make no disbursements or withdrawals unless same are approved by the Greater Boston (Mass) Labor Council, AFL-CIO.

3.D. He shall devote all his time to the duties of his office.

3.E. Any candidate for the office of Executive Secretary-Treasurer shall be required to submit a written declaration to the Council stating that he will divest himself of any other full-time employment if elected to such office, as a condition of nomination.

3.F. By virtue of office, the President and the Executive Secretary-Treasurer shall be delegates to conventions. If alternates are necessary, Executive Board will decide.