

**PURCHASE ORDER, RECEIVING REPORT AND VOUCHER**  
**ORDEN DE COMRA, DECLARAÇÃO DE RECEBIMENTO E FATURA**  
 (For use in Foreign Countries only)  
 (Para uso fora dos Estados Unidos da América)

7709  
 D. O. Vou. No. \_\_\_\_\_  
 Bu. Vou. No. **BR-71/348**  
 Purchase Order No. \_\_\_\_\_  
 Ordem de Compra No. \_\_\_\_\_

U.S. **Department of State, American Embassy**  
 (Departamento ou Estabelecimento)

THIS DOCUMENT PREPARED AT **Brasilia, D.F., Brazil** **Jan. 20, 1971**  
 Documento preparado em (Place) (Local) (Date) (Data)

**PURCHASER THE UNITED STATES GOVERNMENT, DR.**  
**Comprador O Governo dos Estados Unidos da América, Devedor**

**SELLER (PAYEE) William M. Rountree, Ambassador**  
 Vendedor (Recebedor)

**ADDRESS OF SELLER American Embassy, Brasilia, D.F., Brazil**  
 Endereço do Vendedor

**CONTRACT NO.** \_\_\_\_\_ **dated** \_\_\_\_\_  
**Contrato No.** \_\_\_\_\_ **datado** \_\_\_\_\_

PAID BY

**JOHN G. KAPTAIN**  
**U. S. D. O.**  
**America**  
**Rio de Janeiro, Brazil**  
**Spec. Inv.**

**FEB 4 1971**

Order is hereby placed with the above-named seller for the articles or services described below, to be furnished to  
 Esta Ordem de Compra é apresentada ao vendedor acima mencionado para os artigos ou serviços descritos abaixo a serem fornecidos a

| ITEM Nos.<br>Itens Nos. | ARTICLES OR SERVICES<br>Artigos ou Serviços                                                                                               | Quantity<br>Quantidade | Unit Price<br>Preço Unitário |            | Amount<br>Quantia |
|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------------------|------------|-------------------|
|                         |                                                                                                                                           |                        | Cost<br>Preço                | Per<br>Por |                   |
|                         | Reimbursement of gratuities for Security Personnel, disbursed during visit to São Paulo on January 10/12, 1971 (Paid Consulate São Paulo) |                        |                              |            | US\$ 40.10        |
|                         | I certify that the above bill is correct and just and that payment has not been received                                                  |                        |                              |            |                   |
|                         | William M. Rountree                                                                                                                       |                        |                              |            |                   |
|                         | (Use continuation sheet(s) if necessary)                                                                                                  |                        |                              |            |                   |

**Richard P. Bailor**  
 (Signature of Ordering Officer)

Availability of Funds

**1910113**  
**5106-310600-4140**  
**8-4140-1-3**

Total of Order  
 Total da Ordem de Compra

40.10

Title **Admin. Officer**

I certify that the ordered items listed were received on  
**Jan. 10/12, 1971**  
 (Date) except as follows:

PAYMENT:

Complete



Partial



Final



Amount billed, as per attached

40.10

Differences

Amount verified correct for

40.10

(Signature or initials)

**Richard P. Bailor**  
 (Signature of Receiving Officer)

Title **Admin. Officer**

Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.

Approved for **US\$40.10**

Exchange rate \_\_\_\_\_ to \_\_\_\_\_

(Authorized Certifying Officer)

(Date)

**Joseph Fernandez** **2-3-71**  
 Title **Budget & Management Officer**

## ACCOUNTING CLASSIFICATION

| Appropriation Symbol           | Amount | Allotment Symbol | Obligation Number | Amount         |
|--------------------------------|--------|------------------|-------------------|----------------|
| <b>1910113 5106 8-4140-1-3</b> |        | <b>310600</b>    | <b>4140 106</b>   | <b>\$40.10</b> |

pv

Check No. **255397** dated \_\_\_\_\_ 19

for \$ \_\_\_\_\_ on Treasurer of United States

Paid by

Cash \$ \_\_\_\_\_ on \_\_\_\_\_ 19

Payee

**DECLASSIFIED**  
 Authority **NND 5332**

IMPORTANT NOTICE TO SELLER  
AVISO IMPORTANTE AO VENDEDOUR

1. The entering office is exempt from taxes.  
A parte que apresenta o pedido está isenta de taxas.
2. The invoices must be submitted in two copies. The following certificate must be duly signed on the original only:

I certify that the above bill is correct and just, and that payment has not been received.

As faturas devem ser apresentadas em duplicata. Somente o original do certificado deve ser assinado na seguinte maneira:

Certifico que a presente fatura está justa e exata e que o pagamento da mesma não foi efetuado.

3. The order number shown in the upper right hand corner of this purchase order must be shown on your invoices.  
E favor mencionar em suas faturas o número da ordem de compra indicado no lado direito da parte superior desta Ordem.
4. All communications concerning this order must refer to order number and be addressed to the originating office.  
Todas as referencias à presente Ordem de compra devem indicar o número da mesma e serem endereçadas a este escritório.
5. Discount terms, if any, must be shown on all bills.  
Condições de desconto, se existentes, deverão aparecer em todas as contas.

APPLICABLE TO ORIGINATING OFFICE ONLY:  
ESTA PARTE CONCERNE AO ESCRITÓRIO PEDIDO.

METHOD OF OR ABSENCE OF ADVERTISING

METHOD OF ADVERTISING

1. Advertising in newspapers Yes No
2. (a) Advertising by circular letters sent to \_\_\_\_\_ dealers.  
(b) And by notices posted in public plates Yes No

(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made below.)

ABSENCE OF ADVERTISING

3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to advertising.
4. Without advertising in accordance with \_\_\_\_\_
5. Without advertising, it being impracticable to secure competition because of \_\_\_\_\_

(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

NOTE: - The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in advance. In case of a written agreement (formal contract, proposal, and acceptance, or less agreement) Standard Form No. 1036 - Revised should be used for abstracting the method of absence of advertising and award of contract. (See General Regulations No. 51, as amended.)

DECLASSIFIED

Authority NND 5332